

## SAMPLE PROPERTY ACCESS LETTER - CONSULTANT

Date

Mr. Property Owner  
Street  
City, GA Zip

A Soil Survey is scheduled to begin soon on small portions of your property. The Soil Survey is for gathering soil data necessary to design the proposed US XX at XXXXXXXX Road and XXXXX Road at the XYZ Creek.

Under contract with the Georgia Department of Transportation, it may be necessary during the course of our work for personnel from our firm to enter your property as provided for by Georgia Law, Code 32-2-2(9). That code provision states: "The Department and its agents and employees shall have the authority to enter upon any lands in the State for the purpose of making such surveys, soundings, drillings, and examinations as the Department may deem necessary or desirable to accomplish the purpose of this title; and such entry shall not be deemed a trespass, nor shall it be deemed an entry which would constitute a taking in a condemnation proceeding, provided that reasonable notice is given the owner or occupant of the property to be entered and that such entry shall be done in a reasonable manner with as little inconvenience as possible to the owner or occupant to the property."

Our work will involve sampling of the subsurface soils with hand tools as well as a drill rig mounted on a rubber tired all terrain vehicle. In some cases, it may be necessary to clear small trees or vegetation to gain drill rig access. This clearing may require the use of a small tracked loader or bulldozer. We will make every attempt to minimize any necessary clearing. Where clearing is needed, we plan to push felled trees into the woods beside the path we create. If the cleared area is on a slope near a body of water, we will put down grass seed and set up silt fence for erosion control as needed.

We trust that we can count on your cooperation in granting temporary access for this work. **Please sign below to confirm your permission for *Consultant Name Here* to perform the above-mentioned work on your site and return one copy of this letter to the address given below.** Your written authorization will also set into effect an agreement that *Consultant Name Here* will hold you harmless for any claims related to our work. Your authorization to proceed also indicates that a representative of *Consultant Name Here* has either already shown you where your property will be affected or has described it to your satisfaction.

If you should have any questions regarding this, please contact our office at:

***Consultant Name Here***

Address

Suite

City, Georgia Zip

Phone:

Fax:

We sincerely appreciate your cooperation and regret any inconvenience this may cause.

Thank you,

***Consultant Name Here***

XXXXXXXXXX

Senior Project Engineer

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### PROPERTY OWNER AUTHORIZATION

I hereby give authorization to ***Consultant Name Here*** to enter my property to proceed with the Soil Survey described in this letter. As agreed, any disturbance to the property will be kept to a minimum. For granting this temporary access, ***Consultant Name Here*** agrees to hold the property owner shown below harmless from any liability associated with work performed by ***Consultant Name Here***, its agents or personnel.

Print Name\_\_\_\_\_

Signature\_\_\_\_\_ Date\_\_\_\_\_